

# MADSEC

## Maine Administrators of Services for Children with Disabilities



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#### Executive Director

Jill V. Adams

#### Administrative Asst.

Pamela W. Ouellette

October, 2018

TO: Special Education Administrators, MPF, Special Education Faculty, School Guidance Departments, Interested Applicants, MSN, MDOE, FAME

FROM: Jill V. Adams, Executive Director  
A. Leigh Phillips Scholarship Fund Selection Committee

RE: **A. LEIGH PHILLIPS SCHOLARSHIP FUND APPLICANTS**

The Selection Committee for the A. Leigh Phillips Scholarship Fund is soliciting applications for this year's award.

The Scholarship Fund is maintained through the cooperative efforts of the Maine Administrators of Services for Children with Disabilities (MADSEC), the Department of Education (DOE), and the Maine Council of School Board Attorneys (MCSBA), as a tribute to Ms. Phillips and her many contributions to children with disabilities throughout Maine.

Criteria for student selection are enclosed. Please disseminate this information to students who may be interested in applying (Maine high school seniors with a current identified disability(ies) under the Individuals With Disabilities Education Act (IDEA) and Maine Unified Special Education Regulations, Chapter 101), who plan to go on to post-secondary education. This does not include students who are identified only under Section 504.

Application materials must be received at the address below **on or before March 1, 2019**. Please submit one copy of the entire application packet, including one set of originals of each letter of reference and transcript to:

MADSEC  
50 Industrial Drive  
Augusta, ME 04330

**The Selection Committee will review applications. All applicants will be notified of the Committee's decision by March 29, 2019.**

## A. LEIGH PHILLIPS SCHOLARSHIP

### **SELECTION CRITERIA:**

- Student with a disability(ies) identified under IDEA and Chapter 101
- Student going on to post-secondary education
- Student with exceptional achievement in one or more of the following areas:
  - ❑ Academics
  - ❑ Extra-curricular, core-curricular
  - ❑ Leadership
  - ❑ Volunteerism
  - ❑ Work ethic
  - ❑ Ability to deal with adversity

### **DEADLINES:**

- Applications must be received on or before March 2, 2019 to be considered for the support of post-secondary academic pursuits during the 2019-2020 school year.

### **APPLICATIONS: \***

Applications must include a copy of each of the following, one original of each letter and transcript, and be complete in order to be considered by the committee:

- A profile of the applicant's background (100-150 words) which can serve as the basis for a press release;
- Three (3) letters of reference or nomination (not forms) with the person's job title included with his/her signature, and at least one from a school administrator (superintendent, principal, special education administrator) (one original set of letters);
- A completed resume and/or vitae;
- An up-to-date copy of high school transcript with explanation of the grading system (one original of transcript); and
- A copy of the first page of the applicant's current 2018-2019 school year Individualized Education Program (IEP) that lists the student's disability(ies). Not a Section 504 Plan

### **\*FIVE COMPLETE COPIES OF THE APPLICATION PACKET MUST BE RECEIVED ON OR BEFORE MARCH 1, 2019 BY:**

MADSEC  
50 Industrial Drive  
Augusta, ME 04330

**SCHOLARSHIP AMOUNT:** \$1000.00 awarded after successful completion of the first semester and registration for the second semester. A letter & transcript from the Registrar's office of the post-secondary institution must be mailed to the MADSEC office.

**A. LEIGH PHILLIPS SCHOLARSHIP  
2019 Scholarship Application**

Full Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Parents/Guardian/Contact Person: \_\_\_\_\_

Home Address: \_\_\_\_\_ Town: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Present School: \_\_\_\_\_

Phone (Home): \_\_\_\_\_ Cell: \_\_\_\_\_ Phone (School Guidance Office): \_\_\_\_\_

Disability(ies) identified under Individuals With Disabilities Education Act (IDEA) and Maine Unified Special Education Regulations Chapter 101: \_\_\_\_\_

School I will attend: \_\_\_\_\_

Please write a brief description of your exceptional achievement in one or more of the following areas:

- |  |   |
|--|---|
| <input type="checkbox"/> Academics                         | <input type="checkbox"/> Volunteerism                   |
| <input type="checkbox"/> Extra-curricular, core-curricular | <input type="checkbox"/> Work ethic                     |
| <input type="checkbox"/> Leadership                        | <input type="checkbox"/> Ability to deal with adversity |

\_\_\_\_\_  
\_\_\_\_\_

Please write a profile of your background (100-150 words) to serve as a press release in your local newspaper:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If the applicant is **17 years of age** or if the applicant is 18 years of age or older and subject to legal guardianship, the signature of the parent or legal guardian is required in order to release personally identifiable information as part of the scholarship award process (including press release).

SIGNATURE: \_\_\_\_\_

If the applicant is **18 years of age** and not subject to legal guardianship, the adult student's signature is required in order to release personally identifiable information as part of the scholarship award process (including press release).

SIGNATURE: \_\_\_\_\_

**Please submit one copy of this application packet, i.e., application form, three letters of reference or nomination with person's job title included with signature (not forms) (with at least one from a school administrator), completed resume and/or vitae, a copy of the first page of the current Individual Education Plan, the profile, and an up-to-date copy of transcripts with an explanation by the high school, on or before March 1, 2019. Application packet must include originals of the letters of reference or nomination and an original transcript.**

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