



MADSEC

50 Industrial Drive, Augusta, ME 04330

Nominations Requested for the 2018 – 2019 Maine Special Education Support Staff of the Year Annual Award

MADSEC requests nominations for its annual Special Education Support Staff of the Year recognition program. The Executive Committee hopes that members will take advantage of this opportunity to participate in identifying and honoring one of the many outstanding individuals who enrich the lives of Maine students.

Eligibility

Involvement with the education of special education students, i.e. Educational Technicians, Administrative Assistants, COTAS, S/L Assistants, etc.

Method of Recognition

The recipient will receive special recognition and an engraved plaque at the MADSEC Annual Awards Dinner.

Selection Criteria

- Outstanding contributions to education and/or success as a special education support staff.
- Demonstration of an awareness of current educational developments by utilizing programs which are viable, innovative and successful.
- Demonstration of endeavor to grow professionally by attending workshops, conferences, and seminars.
- Involvement in the community.
- Regular involvement on school committees and demonstration of leadership roles.
- Involvement in staff development for regular and/or special education staff.
- Number of service years.

Deadlines

1. October 19: Nomination forms and directions posted to the MADSEC website
2. April 2: Regional nominations due at MADSEC office.
3. May 3: Awards Committee presents finalist to Representative Board.

Nomination Process

1. Any MADSEC region may nominate any special education Support Staff in the state.
2. Nominations are to be submitted to the MADSEC Awards Committee and the nomination package must contain:
 - a. Vitae of the person being nominated.
 - b. A minimum of **three** statements of support from professional colleagues, personal references, students or community members.
 - c. Permission of the nominee to pursue the processing of the nomination papers.
3. The selection of Special Education Support Staff will be made by the MADSEC Awards Committee, approved by the Representative Board, and presented at the Annual Awards Event.

PLEASE E-MAIL COMPLETED PACKET (APPLICATION AND SUPPORTING DOCUMENTS) TO: info@madsec.org ELECTRONIC PACKET MUST BE RECEIVED BY MADSEC OFFICE NO LATER THAN 4 P.M. ON APRIL 2, 2019

MADSEC

Maine
Administrators of
Services for
Children with
Disabilities



Officers 2018-2019:

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Kimm Kenniston
RSU #34

President-Elect

Cheryl Mercier
RSU #18

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RSU #2

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Winthrop School Dept.

Past-President

Delia Dearnley
RSU #12

Staff:**Executive Director**

Jill V. Adams

Administrative Asst.

Pamela W. Ouellette

Nomination Form for Maine Special Education Support Staff of the Year

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Name of Nominee: _____

Address: _____ / _____ / _____
(Street) (City) (Zip)

Associated School/Agency: _____

References: (3) _____

Reasons for Nomination: (Follow process on reverse side of this form.)

Nominated by: _____ Regional Group: _____

Contact Person's Name: _____

School: _____

Address: _____ / _____ / _____
(Street) (City) (Zip)

Telephone: _____ Date: _____

Note: Each region may nominate one person for each award.