

CURRENT SCHOOL DISTRICT INFORMATION

Are you presently under contract to a school system? Yes _____ No _____

If so, when does your contract expire? _____

Name of system _____ State _____

Position _____

CERTIFICATION INFORMATION

Are you currently certified as an Administrator of Special Education in Maine?
Yes _____ (expiration date: __/__/__) No _____

OR

Are you eligible to be certified as an Administrator of Special Education in Maine? Yes _____ No _____

Are you presently certified as an Administrator of Special Education in another state? Yes _____ No _____
If yes, in what state(s)? _____

NOTE: Candidates who do not hold the Maine Administrator of Special Education Certificate (030) should contact the Maine Department of Education, Division of Certification and Placement, 23 State House Station, Augusta, Maine 04333; Tel. (207) 624-6600.

ACADEMIC AND PROFESSIONAL TRAINING

Colleges/Universities Attended	Location	Degree	Number of Years Completed

Please have copies of your college/university transcripts and any other credentials on file sent to the Search Consultant at the address on this application.

MEMBERSHIPS IN PROFESSIONAL ORGANIZATIONS

PROFESSIONAL EXPERIENCE (Please list, beginning with your current or most recent experience.)

Number Years	Dates From/To	Position/Responsibilities	School System
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OTHER RELEVANT WORK EXPERIENCE AND ACHIEVEMENTS

CIVIC AND COMMUNITY INVOLVEMENT

REFERENCES - Please list the names of three professional references (at least one of which is a current or recent supervisor).

Name	Position	Address	Phone

OTHER INFORMATION - MADSEC is committed to conducting a thorough screening of applicants for all positions and requires the completion of the following questions of all candidates.

- 1) Have you ever been disciplined, discharged or asked to resign from a prior position? Yes___ No___
- 2) Have you ever resigned from a prior position after a complaint had been received against you or your conduct was under investigation or review? Yes___ No___
- 3) Has your contract in a prior position ever been non-renewed? Yes___ No___
- 4) Have you ever not been nominated for re-employment in a prior position or ever had your nomination for re-employment not be approved? Yes___ No___
- 5) Have you ever been charged with or investigated for sexual abuse or harassment of another person? Yes___ No___
- 6) Have you ever been convicted of a crime (other than a minor traffic offense)? Yes___ No___
- 7) Have you ever entered a plea of guilty or “no contest” (nolo contendere) to any crime (other than a minor traffic offense)? Yes___ No___
- 8) Have you ever had a professional license or certificate suspended or revoked in any state, or have you ever voluntarily surrendered, temporarily or permanently, a professional license or certificate in any state? Yes___ No___
- 9) Has any court ever deferred, filed or dismissed proceedings without a finding of guilty and required that you pay a fine, penalty or court costs and/or imposed a requirement as to your behavior or conduct for a period of time in connection with any crime (other than a minor traffic offense)? Yes___ No___

If you have answered YES to any of the previous questions, provide full details on an additional sheet including, with respect to court actions, the date, offense in question, and the address of the court involved. Conviction or other disposition of a crime is not necessarily an automatic bar to employment.

My signature below constitutes authorization to check my employment history, including without limitation, criminal arrest and conviction record checks, reference checks, and release of investigatory information possessed by any state, local or federal agency. I further authorize those persons, agencies or entities that MADSEC contacts in connection with my employment application to fully provide MADSEC any information on the matters set forth above. I expressly waive in connection with any request for or provision of such information, any claims, including without limitation, defamation, emotional distress, invasion of privacy, or interference with contractual relations that I might otherwise have against the MADSEC, its agents and officials, or against any provider of such information.

I understand that information submitted in and with this application may be disclosed to a screening and/or interviewing committee, which may include MADSEC Executive Committee members, MADSEC Board members, other MADSEC members, and other staff.. I give my consent to this disclosure.

Date

Signature

NOTE: ALL APPLICATION MATERIALS BECOME THE PROPERTY OF MADSEC. NONE WILL BE RETURNED. PROVIDING ANY FALSE OR MISLEADING INFORMATION ON THIS APPLICATION OR IN THE APPLICATION OR EMPLOYMENT SCREENING PROCESS SHALL BE FULLY SUFFICIENT GROUNDS TO REFUSE TO EMPLOY THE APPLICANT OR, IF THE APPLICANT HAS BEEN EMPLOYED, TO IMMEDIATELY DISMISS THE APPLICANT/EMPLOYEE.

The Maine Administrators of Services for Children with Disabilities is an Equal Opportunity Employer.