



# MADSEC

Maine Administrators of Services for Children with Disabilities

50 Industrial Drive, Augusta, ME 04330 • (207) 626-3380 • FAX (207) 626-3347  
Web: [www.madsec.org](http://www.madsec.org) • E-Mail: [info@madsec.org](mailto:info@madsec.org) • [gmcdonald@madsec.org](mailto:gmcdonald@madsec.org)

## CALL FOR OFFICER NOMINATIONS: 2023-2025

**To be valid nomination, this form must be returned no later than March 31, 2023**

Please return to: MADSEC  
50 Industrial Drive  
Augusta, ME 04330

Or by email to: [pamo@madsec.org](mailto:pamo@madsec.org)

### **TREASURER** –

The treasurer shall be elected in odd numbered years and serve a two-year term in office.

Nominations may be submitted by an **Active Member** of MADSEC on their own behalf or on behalf of another Active Member, provided the nomination is supported by five (5) other Active Members of MADSEC. A short biographical sketch of the nominee **must** accompany each nomination.

Please complete the BIOGRAPHICAL INFORMATION FORM. Up to one additional page may be attached containing information or a statement the candidate would like the members to have as they prepare to vote.

#### NOMINEE FOR **TREASURER**

Name: \_\_\_\_\_

#### **\*SUPPORTED BY:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**\*Those supporting nominations must be Active MADSEC Members and either sign this form or consent to their names being listed as supporting.**

**MADSEC OFFICER NOMINATION  
BIOGRAPHICAL INFORMATION FORM**

(Please type or print in black ink)

Name of Nominee: \_\_\_\_\_

Executive Committee Position (Office) Sought: \_\_\_\_\_

**PROFESSIONAL EMPLOYMENT EXPERIENCE**

Present

Previous

**SPECIAL EDUCATION EXPERIENCE**

Present

Previous

**OTHER PROFESSIONAL ACTIVITIES**

Present

Previous

**EDUCATION**

The above statements are true and accurate.

Nominee's Signature \_\_\_\_\_ Date \_\_\_\_\_

Special Education Affiliation \_\_\_\_\_

One additional page may be attached containing information or a statement the candidate would like the members to have as they prepare to vote.

## **E. Treasurer**

The Treasurer shall be elected in odd-numbered years and shall serve for a two-year term of office. In the event a vacancy occurs during the term of office of the Secretary, the President shall nominate and the Representative Board shall appoint an Active Member to the position for the duration of the term:

The Treasurer shall:

1. Serve as chair of the Finance Committee;
2. Oversee the receipt and disbursement of all funds of the Association;
3. Present periodic financial reports to the Representative Board;
4. Prepare, in consultation with the Finance Committee and the Executive Director, a proposed budget for the forthcoming year;
5. Present the proposed budget to the Representative Board for approval and report on the budget to the general membership.